



Title of Exhibition : ALL INDIA VIDEO PHOTO TRADE FAIR 2017

Venue : PANDIT FARMS, MHATRE BRIDGE, KARVE NAGAR, PUNE

Date : 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>TH</sup> SEPTEMBER 2017

Timing : 11.00 a.m.-7.00 p.m.

Possession : Stalls fully fabricated and equipped will be handed over to the Exhibitors between 4-6PM on 14<sup>th</sup> Setember and they will be permitted to decorate them until 9.00 p.m. in the night .Exhibitors are requested to inform their Decorators to commence and finish the decoration within this time Frame and decoration work will not be permitted on exhibition days.

Directory : The Profile of every exhibitor will be printed free of charge.

Hotels closer to Venue : Will be conveyed via email on request.

**BANK DETAILS FOR RTGS/ NEFT**

<b>Name of Beneficiary</b>	<b>: Cavok Services</b>
<b>Name of Beneficiary's</b>	<b>: BANK OF MAHARASHTRA</b>
<b>Address of Beneficiary's Bank Branch</b>	<b>: Kasarwadi Pune 411034</b>
<b>Beneficiary Account No</b>	<b>: 60245380825</b>
<b>Beneficiary Bank IFSC Code</b>	<b>: MAHB0000170</b>



## Stall Application Form

**Name of the Company/Exhibitor:**

**Full Address:**

**Telephone:**

**Mobile:**

**E-mail:**

**Website:**

**Concerned person/s (with initials): (1)**

**(2)**

**Products/Services Offered:**

Name to be displayed on the Fascia:

Rate : Rs 6500/6000/5500/- per sq. Mtr (+Taxes as applicable)

Stall Number :

Total are of stall booked :

Total cost of stalls booked :

Payment Terms : 50% with application form & 50% balance latest 30 days before the event.

- Stall bookings should be accompanied by payment of 50% value of stall booked
- Official receipt and confirmation of booking will be forwarded after the payment
- Exhibitors are requested to note that attached is a tentative floor plan and the organizers reserve the right to make any changes, if necessary.

**Terms and conditions mentioned will be deemed to have been read by the exhibitor before signing this form.**

**Signature of the exhibitor with company seal:**

**Date:**



## TERMS AND CONDITIONS

### For Pune Photo Fair 2017:

#### • Booking of Stall:

The booking is done on "first come first -served basis", Kindly book your space immediately and get the Stall of your choice by paying 50% payment against the Stall Reservation, rest 50 % payment has to be made on or before 15<sup>th</sup> August 2017

#### • Allocation of Space :

The space to be allotted to the exhibitor shall be at the discretion of the Pune Photo Fair, and reserves the right to alter the space area and the dimension of the space applied for without assigning any reason

#### • Facilities & Information:

- Standard fascia (Stall Name) will be cut in self-adhesive vinyl, and same will be pasted as in all stalls uniformly.
- 2/3 spotlights will be provided Respective 4/6Sq Mtrs. (Unit) under shell scheme only in order to provide light table, chair, spotlight, power points etc.
- One- table and two chairs per unit stall will be supplied
- One 5-AMP power socket in each unit stall.
- One waste Paper basket
- Passage area will be carpeted as Pune Photo Fair specifications.

#### • Sub Letting:

- Allotments of stalls are made only to a single exhibitor. Applicant of stalls will use it only for the exclusive display of his own exhibits. He will not sublet any space in the allotted space for display of exhibits to any third party. The fascia cannot be changed or modified without the permission of the organizer
- Organizers shall have the right to close the stall and impose penalty, as deemed appropriate, if the allotted stall has been sub-let to another party.

#### • Exhibition Handover Schedule:

- The stalls will be made available to the exhibitors between 4-6 pm on 13<sup>th</sup> Oct 2016.

#### • Power :

- Exhibitor desiring to consume ADDITIONAL/ REQUIRED POWER for stalls respectively will have to inform Organizer for the- same, before along with the payment is, 2000/- Per KW. Plus Service Tax Extra 14.50% will be levied. For example exhibitor desires to consume 10 KW. Of power he has to make a payment of Rs,2000/- Per KW x 7 KW, Plus Service Tax Extra 15 %<sub>r</sub> Totalling to Rs.15,730.40/ to Organizer. No request of additional power will entertained after 13<sup>th</sup> Oct 2016.
- The actual consumption will be worked out by checking by authorized and competent Electrical Contractor and accordingly additional bill will be generated and exhibitor will have to pay the balance amount before the close of the exhibition.

#### • Exhibition Regulations :

- No exhibitor will be allowed to change the floor plan and exterior. Exhibitors who violate this rule and cause any damage to the furniture and fittings will be liable to pay damages. The organizers decision will be considered final
- Please note that copy panels or photographs may be fixed on the panels the partition using double side tapes only. No nails should be used under any circumstances.
- No branding will be allowed to be hanged from the ceiling.



-Construction of Mezzanine floor is not permitted  
Unauthorized Occupation of Space: The unauthorized occupation of any Space both inside the hall including passages and outside the halls shall attract confiscation of exhibits and penalty shall be imposed, as deemed fit by the organizer. The rear space of stalls shall not be used for storage or any other purposes. The occupation of such areas shall be unauthorized

-Height/ Space restrictions from original ground level:

- a. Basic Construction of the walls of the stalls should not be above 3.6mtrs. The height of Displays/Branding/Logos can be used up to 4.0mtrs.
- b. During construction as well as exhibition period, if the organizer finds above mentioned restriction violated, will be removed at once at the cost and risk of the violator.

• **Prohibited Item**

No gas cylinder will be allowed for filling up of balloons or demonstration of any product unless proper certification has been obtained from the controller of explosive and proper permission is taken from DCP (Central District) Pune police.

• **Music/Sound System:**

- Installation of any loud music or sound system is not permitted, Playing of music, is prohibited. For product announcement / demonstration Soft music can be played without disturbing nearby stalls and if in case of any complaints received from exhibitors, same is to be shut down completely.

• **Stall Alteration :**

- No Alteration of the size of position of an exhibitor s stall is permitted.
- Organizer reserves the right to modify the layouts of stall sites and gangways.

• **Passage :**

-Participants may ensure that their exhibitors must not obstruct passages. Public passages and gangways should be left clear. No hindrances protrusion of exhibits shall be permitted. The non-compliance shall attract penalty on the participant whose goods products were found obstructing passages /gangways etc.

• **Security :**

-Exhibitors will make their own arrangements for providing security to their exhibits etc. during exhibition hours. They may also insure their exhibits against peril of theft and burglary. Any exhibitor intend to work at night after the exhibition timing must apply to organizer with the list of Persons name ,and designation, who are going to work and they will be let out next day morning only.

• **Insurance:**

- All exhibitors are advised to insure their personnel, exhibits etc. in their own interest.
- All participants are advised to insure their display material /exhibits against loss, damage, theft, fire or any cause whatsoever. They shall obtain third party insurance cover for construction period, fair period and dismantling period. As per Pune Photo Fair 2016-Rules and Regulations

• **Cancellation of booking :**

-In case of cancellation of booking no refund will be permissible under any circumstances. The stall booking is not transferable the final decision in this regards is of the organizers only.



- **Cancellation of the exhibition:**

-If the exhibition is cancelled due to unforeseen circumstances, causes and reasons beyond the control of organizers, then organizers will not be liable for any losses incurred what so ever by the exhibitors who have booked space in exhibition

- **Very important :**

Exhibitors will not be allowed any product demonstration, which may cause annoyance, objectionable order or create noise which may cause disturbance to other stall holders. Organizers decision in this matter will be final, conclusive & binding on all exhibitors. If any exhibitors want to run any on-site event they will have to provide space for their visitors inside their stalls only and should not block passages.

The terms & conditions stipulated above as well as in the brochures are not negotiable unless and until specifically agreed to in writing by organize.

Issuance of Approval Letter & Transport Letter

Approval letter for participation in the exhibition shall be issued only after 100 % participation charges, including Taxesas applicable.

- **All disputes are subject to Pune Jurisdiction only**

Stamp and Signature

Accept the above Rules & Regulation

